

The FaithBUILDERS Third Quarter Board of Trustees meeting was held at St. Francis on Thursday, 02.May.02 at 7:00 PM.

Attendees: Dave Upshaw, Bill Gintzel, Greg Wayne, and Dave Gordon

Agenda topics

1) Client & Project Status - Current & Upcoming. The following is a brief summary of project statuses. A more detailed report was distributed but is not attached due to confidential information.

- M. Markin (MM) - Bill ordered and paid for custom-made cabinet (\$226). It will be installed after it is finished.
- C. Dunn (CD) –10 individuals helped on 27th of April workday. Three quarters of the sheet rock has been completed and we are approximately 70% completed overall. Estimated cost of project is \$2,300 at this time. Dave Upshaw and Bob Scaggs will go over during the week 5/9 to mud.
- S. Blessing (SB) – Hasn't been screened yet. Her needs have been relayed to us.
- E. Torres (JET) –A list of needs has been provided; some needs require more skilled labor. However, the security needs are the ones we need to get done soon.
- A.Pelger's client – Needs ramp, hasn't been screened yet.
- Christmas in October: General discussion regarding if we should continue participation. The size of these projects becomes a little more effort then we can dedicate. It was agreed that we will not do this year's project, we will do our scheduled projects instead.
- L. Bandel (LB) - Needs telephone jack installed.

The following prospective clients no longer need FaithBUILDER assistance:

- Brown Family, Paola (TSB) is being helped by the local CIO group, who will provide a new roof and painting.
- J. Schulz - Sold home.
- R. Coleman - Ramp provided by others with FaithBUILDERS serving as the catalyst.

2) Financials

- Accounts: approx. \$1,800 balance in checking, less the 501c3 fund \$500 (no official report available).
- IRS Form 1023 Application: Was mailed 4/30/02. Processing typically takes 3 to 4 months.
- Village Presbyterian Grant: Awarded FaithBUILDERS a challenge grant of \$1,750. Grant requirements are that we raise matching funds, after which they will release the designated funds. Greg will follow up on the restrictions and time limit.
- United Way Gifts-in-Kind: Jennifer Kennaly, the Johnson County UW director has an offer for ladders that may be available to FaithBUILDERS. Office supplies, etc. are available for a small fee; Greg has submitted an application. Bill mentioned a surplus warehouse that we could possible get things from; Greg will check.
- Any materials receipts from ESS-funded projects need to be given to Greg so they can be submitted to ESS for reimbursement.

3) Community Relations

- **Volunteer Center of Johnson County (VCJC):** The Center can only refer volunteers so they need to work with groups such as ours that have the projects. May was the month they wanted to assist; help could be a mixture of individuals or families. United Way may also assist with funding.
- **Christian Community Foundation (CCF):** A private foundation that provides funding and ministry support for outreach groups. CCF is also working to connect ministries. CCF suggested that FaithBUILDERS has a lot of potential and could expand beyond the residential side, coordinating work needing by social agencies with corporate sponsors at a higher level. Turner House was an example of the type of social agency needing help. This would increase our visibility. It was agreed that we would need a project broker to identify and coordinate what needs to be done. Bill felt this is not a function of a trustee of our organization. Needs flushed out more before we can make any commitment.
- Once we have accessed a project, Bill suggested the Project Coordinator should check with the neighbors either as public relations, financial assistance or labor. This process would alert the neighbors of what is being done so they would know what's going on. A flyer could be prepared and given to them with a card, contact number, etc. If done, this process would need to be done diplomatically and with client's agreement.

4) Staffing

- Volunteer Coordinator (definition of duties): Connie was interested in this role but has not been available to help.
- Team Leaders: Identified in the Operations Plan and needed to run projects.
- Inspectors: Need to have someone fill this position. Perhaps someone such as Jeff Bulcock or retired individual with good technical skills.

5) Other

- Status of 2001 Annual Report: No update at this time.
- Web-based Database - M. Large Proposal: The resource (Matt) is willing to do the work and take half payment up front and the remained up to a year. He could build the forms, enter data, query data and print reports. This would streamline our "virtual" organization. We need to pull the other half of the funding from some other source. Dave Gordon will look into a server that perhaps Sprint can donate.
- Reviewed the handout flyer which is available on the web site as a zip file. Can be downloaded so churches have for membership or other communication means.

Adjourned meeting at 8:55 PM

Next tentative meeting September 5th at 7 PM location to be determined.