

Attendees: Ron and Donna Rains, Tim Ochs, Greg Wayne, Kevin Tews, and Dave Gordon

Recorded by Dave Gordon

1) Reviewed and discussed the listed client projects and current status:

- Cleo Dunn, PV (CD)- Essentially complete. Still need to finish trim around kitchen floor; Les will address.
- Erika Torres, PV (JET)- Biggest share of the work is complete. Still have rear door entrance to basement wall. Some concern was discussed as whether to undertake.
- Lennon Blandel, Roeland Park (LB) – Still needs phone line installed. [23.Nov note: LB phone disconnected.]
- Susan Blessing, PV – Porch railing needs to be repaired and some yard work. [23.Nov note: Iron railing had to be replaced; not repairable.]
- Richard Stevens - Bathroom doors needs to be widened and tub converted to shower, need a plumber to look at the tub area. Kevin Tews volunteered to do initial inspection.
- Mary Foster – Drain problem and carpet to be laid.

2) Financials

- Accounts – Approximately \$1,500 plus in our checking account.
- Church contributions – Several churches are late in making their contribution. Greg will send a letter to each church to determine whether they wish to continue in the program, or if they had suggestions or comments regarding our efforts. [Post meeting note: Letters mailed mid November.]
- United Way Gifts-in-Kind - No change in status.
- Other grants – The award status of both the Jewish Heritage Foundation and Foundation on Aging grants are due this month. [Post meeting note: ESS did not submit a proposal for the Foundation on Aging grant.]

3) Corporate

- Two positions expire in January 2003 - Bill Gintzel and Dave Upshaw were one-year terms. This will be done at the Annual meeting on February 6, 2003.
- A motion was made, moved and accepted to have Kevin fill Dave Upshaw's remaining term on the board. Dave resigned due to ongoing conflicts with meetings and workdays.

4) Community Relations

- Discussed the Habitat Restore as a potential resource for donated materials. It was suggested that we might be able donate materials we don't need and trade for other items that we could use. [Post meeting note: Restore can't provide a direct credit but will provide additional discount.]
- FaithBUILDERS got an honorable mention in the Episcopal Social Services "Sharper Outreach" catalog.
- It was agreed that we need to make FB more visible in all churches, such as making sure our announcement and information gets into the newsletters. Determine if the churches need outreach presentations to explain what we do.

5) Staffing

- Greg passed out the volunteer list and project manhours summary for general review and discussion.
- Greg has requested feedback from the volunteers to determine if we are meeting their needs and what we can do to improve.

6) Other

- 2001 Annual Report – Greg is working on this and should be ready for the next meeting.
- Web-based Database - Jeff at Sprint was still willing to help if needed has not been available due to new family additions. Kevin will look into possible programming assistance from an unemployed individual at his church.
- Greg announced that he is no longer with St. Francis and will be transferring to a different church. Things will remain status quo for the time being.
- Tim will check into T-shirts that we could give out to volunteers when they met a predetermined criteria, such as working a certain amount of volunteer hours.

Adjourned meeting at 8:25 PM in record time!